**Community Pharmacy Deadline Tracker – April 2023**

***If you are part of a pharmacy group or multiple, please liaise with your company managers/head office.***

| **Subject** | **Actions and links** | **Tick when done** |
| --- | --- | --- |
| **NHS Profile Manager** | All community pharmacy Directory of Service (DoS) and NHS website profiles will automatically be set to show as closed on Good Friday, Easter Sunday and Bank holiday Monday, unless opening times are specified.  Profile information on NHS Profile Manager needs to be correct so that NHS staff, patients and the public can access accurate contact information, opening times, facilities, and services. Sign in to [NHS Profile Manager](https://primarycarebulletin.cmail19.com/t/d-l-zkydjkl-juxdhkuly-yh/), or to get help visit the [NHS Profile Manager webpage](https://primarycarebulletin.cmail19.com/t/d-l-zkydjkl-juxdhkuly-yk/) and watch the tutorial video. Read more about obligations for the NHS website and the DoS on [The Pharmaceutical Services Negotiating Committee](https://primarycarebulletin.cmail19.com/t/d-l-zkydjkl-juxdhkuly-yu/) (PSNC) website.  In addition, the NHS Profile Manager can now indicate that services provide the NHS Blood Pressure Check Service. Contractors can update their information on the ‘Services’ set up page by selecting the ‘NHS Blood Pressure Check Service’ check box under the heading ‘NHS pharmacy services’. Please contact [nhswebsite.servicedesk@nhs.net](mailto:nhswebsite.servicedesk@nhs.net) for any questions or queries regarding the Blood Pressure Check Service. |  |
| **EHC Training Session**  **Thursday 20th April 2023** | This session is part of the training requirement for pharmacists wishing to deliver the Emergency Hormonal Contraception (EHC) under the new Patient Group Direction (PGD's) for 2021. This session will also cover 'Chlamydia Screening', 'C-card Scheme' and 'Talking to Young People'.  Pharmacists are only required to attend this one virtual session for all areas of the county. Book a place using the link below.  [https://www.eventbrite.co.uk/e/emergency-hormonal-contraception-ehc-training-session-tickets-547749592777](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.eventbrite.co.uk%2Fe%2Femergency-hormonal-contraception-ehc-training-session-tickets-547749592777&data=05%7C01%7CCarissa.Punter%40devon.gov.uk%7C9a3737798a1741ab648d08db0ea3b790%7C8da13783cb68443fbb4b997f77fd5bfb%7C0%7C0%7C638119868566841626%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=p6f3kgJu4HDdjKCx%2FBxYW5Tl495tpSo0%2FEyOnQIAZrE%3D&reserved=0) |  |
| **NHS Mail**  **Check Shared Mailbox regularly** | **Important communications from NHSE&I, NHSBSA, PCN pharmacy leads, GP CPCS referrals and the LPC regularly arrive in your NHS Shared Mailbox. Please ensure sufficient staff have access to your mailbox and that it is checked regularly at least three times daily.** |  |
| **NHS Mail** | From the 1st December 2022 personal NHSMail accounts which are not used for 30 days will be marked inactive and inactive accounts which are not activated within the following 30 days will be deleted.  Ensure you access your personal NHS.net email regularly to avoid your account being deleted. Further information is available [here.](https://psnc.org.uk/our-news/nhsmail-changes-keeping-your-account-active/) |  |
| **DSP Toolkit 2022-23** | The DSP Toolkit 2022-23 is now open and must be completed by the 30th June 2023.  Find out more on the [PSNC website](https://psnc.org.uk/digital-and-technology/data-security/data-security-and-protection-toolkit/) and view the PSNC DSP toolkit workshop [here.](https://psnc.org.uk/psnc-and-negotiations/updates-events/our-webinars/data-security-and-protection-ig-toolkit-workshop/) |  |
| **Training Events and Clinical Updates** | Upcoming events include a Mental Health Clinical Update (Plymouth and Exeter), EHC (Devon, Torbay and Plymouth) and the Hypertension Case Finding Service (Plymouth). Find out more [here](https://devonlpc.org/training-events/) and book your places now. |  |
| **Clinical Skills Training opportunities** | Health Education England is making available 10,000 module places for clinical skills training for community pharmacists to be delivered by CliniSkills between 17 April 2023 and March 2024.  This offer is available to community pharmacists, including part time staff and locums working in community pharmacy.  To register and find out more about the free training visit the [CliniSkills](https://www.cliniskills.com/community-pharmacists/) website. |  |
| **Pharmacy First (Local)** | If your pharmacy is signed up to provide the local [Pharmacy First](https://devonccg.nhs.uk/health-services/pharmacy-services/community-pharmacy-minor-ailments-service-pharmacy-first) Service which includes the local PGDs for UTIs, Impetigo and mild inflammatory skin conditions, all pharmacists **(to include locums and relief pharmacists)** are expected to provide the service. You may also receive GP CPCS referrals for UTIs which is a positive step forward for patients and your pharmacy.  The updated PGD for nitrofurantoin along with a link to the recent presentation from the launch event held on the 22nd March 2023 can be found on the One Devon website https://onedevon.org.uk/downloads/pharmacy-first/ |  |
| **Unplanned Closures** | The NHSE Pharmacy Team (South West) unplanned Closure Policy came into effect on 1 November 2022.**Please ensure you read this policy and share with relevant colleagues within your Community Pharmacy.**  All resources may be found on the [Devon LPC Website](https://devonlpc.org/pharmacy-resources/resources-g-l/emergency-closure-of-pharmacy/) |  |
| **PharmOutcomes access** | Check that pharmacy staff have access to PharmOutcomes during all opening times, **especially when locums are on duty;** set-up additional accounts if needed. PharmOutcomes **must** be checked regularly throughout the day and referrals and messages received actioned. |  |
| **Virtual Outcomes** | New modules are released every month and are **currently free to Devon community pharmacy teams.** |  |
| **LPC mailing list** | Encourage locums to join the LPC mailing list to ensure they are up to date with changes. Visit [LPC website](https://devonlpc.org/about-us/) or see below for sign up. |  |

***Disclaimer: This guidance has been produced by Devon LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.***

**Link to PSNC contractual payment tracker** updated 29th March 2023

<https://psnc.org.uk/dispensing-supply/payment-accuracy/monthly-payments/payment-timetable-and-deadline-tracker/>

***Contact details: email*** [***admin@devonlpc.org***](mailto:admin@devonlpc.org) ***or call on 01392 719604 (NOTE NEW NUMBER). Direct message on Twitter @DevonLPC or visit our website*** [***https: www.devonlpc.org***](http://www.devonlpc.org)