



Devon Local Pharmaceutical Committee

Annual Report 2021

Incorporating Annual Accounts

April 2020 - March 2021



LPC Vision

“To move from community pharmacy in Devon to a community wellbeing centre”

LPC Mission

“To inspire community pharmacy to become the easily accessible place in the community that people seek out for their wellbeing needs”

LPC Objectives

- To align our provision to provide patient centred care with a whole population health focus
- To upskill and reformat the multi-disciplinary pharmacy team to ensure it plays a full role in the new health system
- Seamless integrated services – with wider health system with pharmacy at its heart
- To be seen as a “Valued” health care provider by the public, commissioners and partners.

Chair's Report

This is my third report as Chair of Devon LPC and after reading last year's report it feels like we have continued through the year with COVID-19 ever present in our work but also with a real focus on trying to re-establish the services and care that we provided pre-pandemic. It has probably been an even tougher year for Community Pharmacy, which is quite scary to say but again all contractors and Community Pharmacy colleagues have continued with the patient at the heart of what they do and served the local community. Thank you to all of you for what you do.

Looking to the future, I think we are entering a few years of change within the pharmacy sector and particularly Community Pharmacy. There are very real workforce challenges in all areas, from our Pharmacists, our technicians and our support staff and this is only worse in our county of Devon. Some of these challenges are not sector specific but how we make it clear to people that a career in Pharmacy at any level is rewarding and valued is important is a key part of our strategy and plan moving forward.

The NHS Landscape is also changing significantly and with the recent formation of the local Integrated Care System (ICS) and potential for funding pots to move to a more local model, we are aware of how important our engagement with the ICS and at Primary Care Network and Practice level it is going to be in the next few years.

And probably the other big change that looks like it is gaining momentum is around the PSNC/LPC review and the outputs of the Wright review. Over late summer and moving into the winter there will be some clear plans and detail being presented that you as contractors will need to vote on, so we will support at the LPC, but I ask that you do get involved and make sure that you have your say in how you are represented in the future.

I would also like to recognise the whole LPC team who behind the scenes have been engaging with the wider NHS team and other key organisations and supporting all contractors navigate through the last year on what was an ever changing landscape, so Thank you to Sue, Kathryn, Anna, Tom and David for your work throughout the year.

Lastly, I would like to thank you and all your teams for your continued efforts in your communities. The lives that you all affect on a daily basis is brilliant and you all make a real difference. Although we are in a time of change, that also present's great opportunity and I know that between us we can make the future of Community Pharmacy in Devon really bright.

Andrew Howitt
Chair Devon LPC

Overview from the Chief Officer 2020-21

When I wrote my reflections for last years' report I truly did not anticipate that we would have had not only the year that we have had but that we would still be in the midst of it 18 months on.

Community pharmacy has really stepped up and I would like to personally thank you all for the work you have carried out and support given to your local communities. It has been an incredible effort by community pharmacy teams in Devon, and I know that all of the LPC members are so appreciative of your efforts. You are all fantastic stars!

Throughout the year we have worked much more closely with the other independent contractor representative bodies, the NHS Devon Clinical Commissioning Group, the NHSE&I regional team, PSNC and other local healthcare providers. On occasion we have had to mediate and resolve difficulties that were arising particularly in the early days of the pandemic. I hope that we have achieved a greater level of understanding and awareness of community pharmacy and its' crucial role within the local healthcare system although it may not always feel that way.

There are further challenges coming our way with the formation of Integrated Care Systems (ICSs). You may not think that the ICS will have anything to do with community pharmacy but of course, the intention is that the ICS will be able to take on delegated responsibility for dental, ophthalmic services and pharmaceutical services. The ICS will be bringing together all health and social care providers along with the voluntary and not for profit sector, to work collaboratively to meet the needs of their local communities. We need to ensure that community pharmacy is recognised and integrated as a key provider within the local system, and will keep you updated as and when relevant information comes down the line.

Another important focus for the Devon LPC will be on the future of pharmacy representation following the publication of the Wright Review in June 2020. There is a community pharmacy Review Steering Group (RSG) that is overseeing the process and all the relevant information is available on the RSG website. We do strongly recommend that you familiarise yourself with the proposals as they start to unfold and the changes as they are announced as this is likely to change the way that we work in the future. We are expecting contractors to be asked to vote on proposals regarding how you are represented both locally and nationally towards the end of the year or early next year, so it will be important to keep up to date.

Community Pharmacy Contractual Framework

Seasonal flu vaccination service

Nationally, Community Pharmacy teams administered over a million more flu vaccinations under the national Flu Vaccination Service during 2020/21 than the previous year which reflected a 62% increase.

In Devon, community pharmacy delivered just under 70,000 flu vaccinations, which was incredible and more than double the previous year despite the challenges of the COVID-19 pandemic including the lockdowns in November 2020 and January 2021.

There have been two major developments in the Community Pharmacy Contractual Framework during the year.

Community Pharmacist Consultation Service

From the 1st November 2020 the Community Pharmacist Consultation Service (CPCS) began taking referrals from general practices as well as from NHS 111. This has been implemented with a light touch, and is still ongoing.

Discharge Medicines Service

The Discharge Medicines Service (DMS) went live as an essential service on the 15th February 2021. Our work with the Transfer of Care Around Medicines (TCAMs) put us at an advantage and we were successful in receiving funding for the PharmOutcomes platform from the South West Academic Health Science Network for the first 12 months of the service going live. At the time of writing four out of our six NHS Trusts are referring patients to community pharmacies across Devon; this is a priority area for us to encourage all six acute trusts to fully embrace this route for referrals.

Pharmacy quality scheme

The pharmacy quality scheme for 2020-21 included two PCN domains relating to the seasonal flu vaccination service and business resilience plans, with the intent of encouraging collaborative working between community pharmacy networks and Primary Care Networks. We did have a full complement of PCN community pharmacy leads during the year supported by Tom Kallis with some leadership and development training. The effort made everyone meant that all contractors were able to claim the relevant points for the two domains if they wished to participate. We continue to lobby for a robust funding mechanism to be put in place to enable our PCN leads to continue developing those relationships on an ongoing basis.

Committee News

During the year we saw a number of changes on the Devon LPC predominantly among the CCA members.

Fraser Perman (Well Pharmacy) left in the autumn of 2020 and was replaced by Pedro Carvalho (Boots) in November 2020.

Adrian Tebby (Well Pharmacy) left in December 2020 and was replaced by Rob Skornia (Well Pharmacy) in December 2020.

Allen Welsh (Lloyds Pharmacy) stood down in March 2021, and was replaced by Rafal Korona (Superdrug) in May 2021.

I'd like to take this opportunity to thank the outgoing members for their invaluable contribution to the Devon LPC over the years, and wish them well for the future. We welcome the new members and are looking forward to working with them over the next few years,

We are also very fortunate to have such a committed staff within the LPC Secretariat and I would like to thank David, Tom, Anna and Kathryn for all they do on behalf of our Devon contractors. The team of course had to adjust to working from home whilst maintaining our usual high level of support to our contractors. Not least we have missed putting on our regular face to face update and training evenings; whilst getting used to attending a plethora of virtual Zoom or MS Teams meetings. We still managed to arrange plenty of events however and are grateful to you all for turning up! Hopefully we will be able to return to face to face training soon.

Thank you again for all that you do in supporting your local communities and we look forward to working with all our Devon pharmacy teams during 2021-22.

Sue Taylor, Chief Officer

Service Development & Implementation Lead Report

I have been working on the GP CPCS roll out alongside the NHSE&I implementation manager, providing training for pharmacy teams and supporting GP practices with engagement and launch of the service. It is a slow process but we are starting to see more and more come on board and the number of referrals are starting to go up – paving the way forward for more integrated working across the healthcare system and building relationships between practices, pharmacy and the patient. I have been able to work on some exciting pilots across the county – the Dermatology service has recently gone live which we hope will provide some really positive data on the impact pharmacy intervention can have on improving Eczema; and the Naloxone service is up and running in 11 pharmacies, who can provide life-saving naloxone kits to substance misuse clients. Talks have been progressing around MDS and the CCG have agreed to work with us in the formation of a working group, with representatives from primary and secondary care, including health and social care, and community pharmacy. We are hopeful that this will lead to positive outcomes and reduce demand driven by other parts of the health system. I also want to acknowledge your hard work and dedication - Community pharmacy has recently faced some challenging deadlines and it has been a sometimes difficult year, but you have delivered time and time again – so a big thank you!

Anna White, Service Development and Implementation Lead

Summary of LPC events 2020-21 held virtually

Table 1: Workshops

Annual Contractors meeting	9 November 2020
GP CPCS Events	24 February 2021 2 March 2021 11 March 2021 15 March 2021
Pharmacy First Relaunch Update	21 October 2020
Devon Pharmacy Update Event	9 September 2020
RedWhale Clinical Update	14 June 2020
Primary Care Network Leads webinars	20 May 2020 6 May 2020
Primary Care Network Meetings hosted;	
Torridge/North Devon Coastal PCNs	18 November 2020
Mayflower PCN	19 November 2020
Torbay PCNs	25 November 2020
Exeter PCNs	26 November 2020
Barnstaple Alliance PCN	30 November 2020
South Dartmoor & Totnes and South Hams PCNs	1 December 2020
Newton West and Templar PCNs also West Devon	2 December 2020
Drake Medical Alliance and Sound North PCNs	3 December 2020
The Coastal Network PCN	7 December 2020
Mayflower PCN	8 December 2020
Mid Devon Healthcare PCN	9 December 2020
Waterside Health Network PCN	10 December 2020
Mewstone PCN	21 January 2021
Sound North and Drake medical alliance PCN	28 January 2021
Mewstone PCN followup	4 March 2021

Control of Entry

The consideration of applications is very onerous on the LPC and takes a lot of time and commitment to ensure that every application receives a fair consideration by the committee and that these considerations are provided to the NHS England in a timely fashion.

Table 2: Pharmacy contractual applications considered by the committee during 2020-21

Type of application	Total Number of applications	Total number granted	Appeals	Oral Hearing	Opened by 31/03/21
Distance Selling	1				
No significant relocation					
Application offering unforeseen benefits	1	0			
Application offering to meet identified current need	1	0			
Application offering to meet an identified future need					
Consolidations	7	6	1		
Change of ownership	6				
Closure (including consolidations)	11 (7)	11 (6)			
Totals	9	8	0	0	

Closures and consolidations

Boots, Bolton Street, Brixham
 Boots, 70 High Street, Honiton
 Boots, Gladstone Place, Newton Abbot
 Boots Endsleigh Place, Plymouth
 Boots, 9 The Strand, Torquay
 Boots, 27 Fore Street, St Marychurch, Torquay
 Day Lewis, Beacon Lane, Exeter
 Lloyds, 71 Magdalen Road, Exeter
 Lloyds, Medical Centre, St Brannocks Road, Ilfracombe
 Lloyds, 11 Palace Avenue, Paignton
 Well, 9 New Road, Brixham

Members Attendance at LPC meetings

Members of the committee (listed in Table 4) are required to attend the LPC meetings regularly as well as provide input and attend meetings on behalf of the LPC and local contractor and other roles.

Table 4. Members of Committee during 2020-21

Committee Member	Area Represented	Elected or appointed
David Bearman	Plymouth	CCA Appointment
Pedro Carvalho (appointed January 2021)	Newton Abbot	CCA Appointment
Mike Charlton		CCA Appointment
Rachel Fergie	Teignbridge/Torbay	AIMp Appointment
Ali Hayes	East Devon	Elected Independent
Andrew Howitt	Exeter/Mid Devon	CCA Appointment
Ron Kirk	Plymouth	Elected Independent
Fraser Perman (Resigned October 2020)	Plymouth	CCA Appointment
Sian Retallick	Plymouth/Torbay	Elected Independent
Matt Robinson	Plymouth	CCA Appointment
Rob Skornia (Appointed December 2020)	Torquay	CCA Appointment
Adrian Tebby (Resigned December 2020)	Teignbridge	CCA Appointment
Allan Welsh	Mid Devon	CCA Appointment

Table 5. Devon LPC Meeting Attendance 2019-20

Committee Member	Elected or appointed	Attendance/ Possible
David Bearman	CCA Appointment	6/6
Pedro Carvalho	AIMp Appointment	0/1
Mike Charlton	CCA Appointment	5/6
Rachel Fergie	AIMp Appointment	6/6
Ali Hayes	Elected Independent	4/6
Andrew Howitt	CCA Appointment	6/6
Ron Kirk	Elected Independent	5/6
Fraser Perman	CCA Appointment	2/4
Sian Retallick (Also PSNC Rep for SW)	Elected Independent	5/6
Matt Robinson	CCA Appointment	4/6
Adrian Tebby	CCA Appointment	5/5
Allan Welsh	CCA Appointment	5/6

Treasurer's Report – Ron Kirk

Members of the committee are required to attend LPC meetings regularly as well as attend meetings on behalf of the LPC and contractors. Operating under Nolan Principles, the LPC consider that members carrying out duties on behalf of pharmacy contractors should not be out of pocket. The LPC operates within a robust Accountability and Governance Framework that is regularly monitored.

Our accountants noted that it was pleasing to see that the accounts reflect well on what must have been a very difficult time for the Committee last year for obvious Covid related reasons.

The Devon LPC is funded entirely by contractor levy. In respect of income, the contractor levy for Devon has again remained unchanged at 15p per £100 (0.15%) of net ingredient cost and this sum is collected monthly from all contractors and remitted to the LPC by the Prescription Pricing Authority (PPA)

All contractors in Devon were given a one month levy holiday during October 2020.

Income

- The PPA income received by the LPC for 2020-21 showed on the previous year.
- Some additional monies are received unconditionally from the pharmaceutical industry when working in partnership with the LPC to, in particular, support training and educational events for pharmacists and pharmacy staff, LPC meetings and our Annual General meeting (AGM). In total, for the year ended March 2020 the LPC received £550 in respect of educational grants.
- Since February 2013, the Local Optical Committee have had staff working in the Secretariat office, providing further income on a monthly basis. The LOC moved out of the office around May 2020
- Income received for specific projects is shown as a separate line from general sponsorship.

Expenditure

- LPC Members Expenditure – A decision was made to hold all LPC meetings via TEAMS rather than face to face.
- The PSNC levy was £73,238.00. There was no increase from the previous year. A small levy was paid for the Wright Review.
- The rent on the premises decreased during 2020-21. This figure includes, rent, rates, water rates, telephones, heating and meeting rooms.

For the year ending 2020-21, the LPC had a surplus of income over expenditure for the year of £18,145.18. The bank balance at the year-end was £164,457.32. PSNC recommend that each LPC hold a reserve equivalent to six months turnover, so our balance is in line with that recommendation.

My thanks go to the Officers and committee members for their ongoing support and governance of the finances of the LPC. I am always happy to answer any financial queries from contractors at any time and a full set of accounts can be viewed on request.

Ron Kirk, LPC Treasurer



DEVON LOCAL PHARMACEUTICAL COMMITTEE

THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

KEY INFORMATION

Chairman:	Mr Andrew Howitt
Vice Chair	Mr Matthew Robinson
Treasurer	Mr Ron Kirk (appointed January 2021) Mr Adrian Tebby (resigned December 2020)
Chief Officer:	Mrs Sue Taylor
Accountants:	Easterbrook Eaton Ltd Chartered Accountants Old Fore Street Sidmouth Devon EX10 8LS
Bankers:	LloydsTSB 309 Market Place Reading Berkshire

DEVON LOCAL PHARMACEUTICAL COMMITTEE

MAIN INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

<u>Income</u>	Year Ended 31 March 2021	Year Ended 31 March 2020
PPA Levies	268,890.60	282,912.26
Bank Interest	154.60	1,133.47
Sponsorship	550.00	3,475.00
Grants & Specific project support income	30,821.00	10,226.30
Local Optical Committee	2,679.32	8,459.15
Total Income	<u>303,095.52</u>	<u>306,206.18</u>
<u>Expenditure</u>		
LPC Members Expenditure		
Locum & Travel Expenses	1,007.00	6,905.43
LPC Meeting Expenses	141.12	969.55
Contractor Support - Events	0.00	9,429.70
	<u>1,148.12</u>	<u>17,304.68</u>
PSNC		
Levy	74,466.97	73,238.00
PSNC workshops	<u>74,466.97</u>	180.00
Secretariat Expenses		
Staff Costs		
Staff Salaries and Professional Support inc: Tax, NI & Pensions	175,629.69	179,043.00
	<u>175,629.69</u>	<u>179,043.00</u>
Office Expenses		
Rent	16,692.00	18,600.00
Computer Hardware & Software, support, broadband & mobiles	8,117.69	6,118.40
Printing	1,926.16	2,459.73
Postage	2,139.11	3,692.96
Stationery	244.76	779.90
LPC Office Equipment & maintenance	399.32	920.41
	<u>29,519.04</u>	<u>32,571.40</u>
Other Expenditure		
Accountancy	1,465.00	768.00
Bank Charges	280.20	290.40
Subscriptions	35.00	35.00
Insurance	759.02	784.81
Corporation Tax on Gross Interest	0	0
Secretariat Business Costs	1,647.30	5641.62
Staff Training	0	60.00
	<u>4,186.52</u>	<u>7,579.83</u>
Total Expenditure	<u>284,950.34</u>	<u>309,916.91</u>
Net Surplus of Income over Expenditure for the year	<u>18,145.18</u>	<u>(3,710.73)</u>

DEVON LOCAL PHARMACEUTICAL COMMITTEE

MAIN BALANCE SHEET AS AT 31 MARCH 2021

	<u>31.03.21</u>	<u>31.03.20</u>
Assets		
Lloyds's Bank Account		
LPC Current 4102069	68,169.25	50,021.38
Lloyds Deposit Account	96,288.07	96,133.47
Debtors	292.30	449.59
Total Current Assets	<u>164,749.62</u>	<u>146,604.44</u>
NET CURRENT ASSETS	£164,749.62	£146,604.44
Represented By		
Devon LPC Accumulated Funds		
Bought Forward	146,604.44	150,315.17
(Deficit)Surplus for the Year	18,145.18	(3,710.73)
Total Devon LPC Funds	<u>164,749.62</u>	<u>146,604.44</u>
Total Accumulated Fund carried forward	<u>£164,749.62</u>	<u>£146,604.44</u>